

**Workforce Partnership of Greater RI  
Executive Committee Meeting  
May 8, 2012**

**Present: Gip Cabral, Joseph DiPina, Steven Kitchen, Paul Ouellette,  
Robin Ann Smith**

**Absent: Paul Harden, Joseph Oakes**

**Staff: Christine Grieco, Diane Vendetti, Kathy Quattrini, Carlos  
Ribeiro, Kara Aniballi**

**DLT Guests: Mavis McGetrick**

**Welcome**

**Chair Kitchen called the meeting to order at 8:06am and requested the  
Committee review the minutes from March 6, 2012.**

**VOTE: Joseph DiPina made a motion to approve the minutes as  
amended with two grammatical changes. Robin Ann Smith seconded  
the motion. The motion passed unanimously.**

**Chairman's Report**

**Chair Kitchen welcomed Executive Director Christine Grieco back  
from her medical leave and thanked Diane Vendetti for her interim  
work in Christine's absence.**

## **Executive Director's Report**

### **Proposed FY13/PY12 One-Stop Agreement**

**Christine Grieco presented the proposed FY13/PY12 One-Stop Agreement. This agreement specifies the amount of funding WPGRI has allocated to the DLT for the provision of WIA Title I Services in the netWORKri centers.**

**VOTE: Paul Ouellette made a motion to move the FY13/PY12 One-Stop Agreement to the Board of Directors meeting for approval. Joseph DiPina seconded the motion. The motion passed unanimously.**

### **WIA PY11 Q3 Service Level Report**

**Christine Grieco presented WPGRI PY2011 WIA Adult and Dislocated Workers Plan/Contracted to Serve versus Adult and Dislocated Workers that have actually been served since July 1, 2011 through March 31, 2012**

### **Projected PY11 Q3 WIA Performance**

**Christine Grieco then presented WPGRI PY11 WIA 3rd Quarter Performance as of March 27, 2012. WPGRI is currently passing in 14 areas and only failing older youth average earnings.**

## **JDF Summer Youth Employment Funding**

**Gip Cabral stated WPGRI received sixteen proposals, four of which did not meet the threshold. With re-negotiations WPGRI will be able to fund the 10 proposals listed below:**

**Tri-Town Community Action Agency**

**SER-Jobs for Progress**

**Rhode Island Marine Trades Association**

**BVCAP**

**Family Resources Community Action**

**Woodlawn Community Development Corp**

**Boys & Girls Clubs of Newport County, Inc.**

**East Bay Community Action Program**

**Seven Hills Rhode Island**

**The MET**

**VOTE: Robin Ann Smith made a motion to move the 2012 JDF Summer Funding Allocations to the Board of Directors meeting. Gip Cabral seconded the motion. The motion passed with Steve Kitchen recusing himself from the vote.**

## **2012 JDF Youth Center Funding**

**Gip Cabral stated WPGRI received additional funding for 2012 JDF Youth Center from the Governors Workforce Board. The increased funding allocations would be distributed amongst the following Youth**

## **Centers:**

**EBCA - East Bay Youth Center**

**CCAP - West Bay Youth Center**

**Family Resources Woonsocket Youth Center**

**CCAP - Pawtucket Youth Center**

**South County CA - SC Youth Center**

**VOTE: Joseph DiPina made a motion to move the additional JDF Youth Center Funding allocations to the Board of Directors meeting. Robin Ann Smith seconded the motion. The motion passed with Steve Kitchen recusing himself from the vote.**

## **Q3 FY12 Fiscal Reports**

**Q3 FY12 Fiscal reports are currently not available due to the changes Business Affairs is making to the FARS system. There will be a Finance Committee meeting held on May 31, 2012 to present these reports.**

## **Incumbent Worker Training Waiver**

**Kathy Quattrini presented the draft version of the Workforce Investment Act Waiver for Incumbent Workers. Kathy stated that Workforce Solutions of Providence/Cranston has to be in agreement with this waiver and then the State Workforce Investment Office will submit the proposed waiver the U.S. Department of Labor.**

**Chair Kitchin noted he would like this item to be made a voting item for May's Board of Directors meeting.**

## **Committee Reports**

### **Board Development**

**Chair of the Board Development meeting stated that currently the two appointments the Board approved in February are being reviews by the Governor.**

### **Quality Assurance**

**There was no business to discuss.**

### **Strategic Development**

**There was no business to discuss.**

### **Finance Committee**

**There was no business to discuss.**

### **Youth Council**

**There was no business to discuss.**

### **New Business**

**Chair Kitchin stated that on June 29, 2012 Executive Director Christine Grieco will be retiring. Chair Kitchin thanked her for all her hard work at WPGRI and wished her the best.**

## **Old Business**

**Corporate 401K Plan Termination, one former GRI employee has still not responded to Island Pension, (the plan administrator) regarding distribution instructions. If no response is received by June 1, 2012, the funds will be transferred to a default IRA account. Any fees associated with establishing and maintaining this account will be charged to the plan participant, not WPGRI.**

## **Adjournment**

**Chair Kitchin requested a motion to adjourn the meeting at 9:52am.**

**VOTE: Paul Ouellette made a motion to adjourn the meeting. Gip Cabral seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Kara Aniballi**